ASCG
Association Suisse
des Conseillers en Génétique

SWISS ASSOCIATION OF GENETIC COUNSELLORS (ASCG) GUIDELINES FOR:
RECORD OF CONTINUING EDUCATION AND PROFESSIONAL DEVELOPMENT (CPD) ACTIVITIES

CONTINUING PROFESSIONAL DEVELOPMENT (CPD) is essential to maintain and develop professional knowledge and competence.

These can include:

- **External activities** (held outside your department): attendance at courses, study days, conferences, external seminars (at least **15 hours** per calendar year).
- **Internal activities** (undertaken inside your department): preparation for teaching, internal seminars, journal club.

Statutory Leave (e.g. Maternity/Long Term Sickness/Sabbatical/Career Break): the ASCG understand that it might not be possible to acquire 30 hours of CPD in each year and welcomes you to contact the ASCG board for a personalised assessment.

Table example to log in your CPD:

Date (d/m/y)	Duration (hours)		Context (conference, private study); Location (centre, city and country)	Title
	Internal	External		

DATA CONFIDENTIALITY

The information collected shall remain internal to the ASCG. This data will not be disclosed to third parties. Only the names of the CGs complying with the ASCG requirements shall be communicated.